

Swan Valley School Mission Statement  
"Committed to Excellence in Teaching and Learning for All"

## Regular School Board Meeting Minutes

Swan Valley School District 92 Irwin, Idaho  
Regular School Board Meeting in the School Library  
Wednesday May 15, 2024  
7:00 PM

- I. Chairman Brainard called meeting to order.**
- Chairman Brainard, Vice-Chairman Liss, Trustee Jacobson, Superintendent Jacobson, and Clerk Heilesen all present.
  - Board Meeting Etiquette Reminder  
This is an open meeting in front of the public for citizens to observe the way their government works. To ensure this meeting runs smoothly, **PLEASE**
    - follow the chain of command (start with the source of your complaint)
    - refrain from side conversations during the meeting
    - sign up and wait until patron input for comments
- II. Chairman Brainard led the Pledge of allegiance.**
- III. CONSENT AGENDA - ACTION ITEMS:** Trustee Jacobson motioned to approve the consent agenda. Vice-Chairman Liss seconded. 3 in favor. 0 opposed.
- Approval of Agenda
  - Board Meeting Minutes from April 17, 2024
  - Payment of Bills May 2024
- IV. INFORMATION ITEMS/REPORTS**
- Swan Valley School Student of the Month – April & May 2024
  - Superintendent Report
    - School Security: Secure Our Futures Grant: We have set a date for interior door installation for Christmas Break. The doors will be ordered and will arrive this summer.
    - PK and Kindergarten Round Up was May 3<sup>rd</sup>. We had District 7, SLP, and OT all on sight to screen the new preschoolers and the upcoming kindergarteners.
    - ISAT & IRI Testing: Finished up testing last week.
    - HVAC Update: Boilers will be delivered by next week. Cleaning in the basement started this week, in preparation for the HVAC project to start on May 28<sup>th</sup>.
  - Swan Valley School District #92 School Facilities: The board held a short discussion.
  - Swan Valley School District #92 – 2000 Level Policies: No questions or concerns.
  - Swan Valley School District #92 Salary Schedule for 2024-25 School Year: The board held a discussion.
  - Swan Valley School District #92 Planning & Budget Discussion for 2024-25 School Year: Board held a short discussion.
  - Swan Valley School District #92 Trustee Resignation – Zone 3: Discussion was held.
  - Emergency School Closure – Thursday May 2, 2024: On Thursday, May 2<sup>nd</sup>, the boiler malfunctioned and smoked up the basement. The fire department was dispatched from the fire alarm system at about 6:45am. There was no fire in the building, but there was a lot of smoke throughout the school. The school was going to have a 2-hour delay, but upon further discussion, we decided to cancel school. The school needed to air out and warm up. School resumed to normal on Friday.
- V. PATRON INPUT: No patron input.**  
Please sign up by the beginning of the meeting, limit your comments to 3 minutes on a specific agenda item listed, and time allotted for public comments will not exceed one (1) hour. All comments must be respectful and directed to the School Board as a whole. Comments or complaints regarding district personnel and/or students are **PROHIBITED**. The Board will **NOT** approve or disapprove any topic; but may include it on a future agenda.
- VI. ACTION ITEMS- the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**
- Trustee Jacobson motioned to approve the Swan Valley School District #92 – 2000 Level Policies – Second Reading. Vice-Chairman Liss seconded the motion. 3 in favor. 0 opposed.
  - Vice-Chairman Liss motioned to approve the Swan Valley School District #92 Salary Schedule for 2024-25 School Year with amendment. Trustee Jacobson seconded the motion. 3 in favor, 0 opposed.
  - Trustee Jacobson motioned to approve Swan Valley School District #92 Trustee Resignation – Zone 3 at the adjournment of this meeting. Vice-Chairman Liss seconded. 3 in favor. 0 opposed.
  - Trustee Jacobson motioned to approve the Emergency School Closure – Thursday May 2, 2024. Vice-Chairman Liss seconded. 3 in favor. 0 opposed.
- VII. Vice-Chairman Liss motioned to move into EXECUTIVE SESSION – Idaho Code 74-206(1)(a)(b). Trustee Jacobson seconded. 3 in favor. 0 opposed. Roll Call: Chairman Brainard: Eye. Vice-Chairman Liss: Eye. Trustee Jacobson: Eye. The board moved into executive session at 8:43pm.**
- Staff Hire(s)
  - Students
- The board returned to open meeting at 9:23PM.
- VIII. ACTION ITEMS - the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**
- Staff Hire
    - Vice-Chairman Liss motioned to approve the hire of Candidate A for Food Service Director. Trustee Jacobson seconded. 3 in favor. 0 opposed.

- ii. Trustee Jacobson motioned to approve the hire of Candidate A for Elementary Teacher, with the approval to hire candidate B if A declines. Vice-Chairman Liss seconded. 3 in favor. 0 opposed.

IX. **INFORMATION ITEMS-**

- a. Board Member input for future agenda items: Personal Day Policy.
- b. Budget Hearing – Wednesday June 19, 2024, 7:00 PM AT Swan Valley Fire Station
- c. June School Board Meeting – Wednesday June 19, 2024, 7:00 PM AT Swan Valley Fire Station

X. **ADJOURNED at 9:35PM.**

  
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Approved

  
\_\_\_\_\_  
Attested

  
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Date