

*Swan Valley School Mission Statement*  
"Committed to Excellence in Teaching and Learning for All"

## Regular School Board Meeting Minutes

Swan Valley School District 92 Irwin, Idaho  
Regular School Board Meeting in the School Library  
Wednesday May 7, 2025

7:00 PM

### PLEASE NOTE BOARD MEETING DATE CHANGE

- I. **Chairman Liss called the meeting to order at 7:00PM.**
- a. Chairman Liss, Vice-Chairman Jacobson, Trustee Wright, Superintendent Jacobson, and Clerk Heilesen all present.
  - b. Board Meeting Etiquette Reminder  
This is an open meeting in front of the public for citizens to observe the way their government works. To ensure this meeting runs smoothly, **PLEASE**
    - i. follow the chain of command (start with the source of your complaint)
    - ii. refrain from side conversations during the meeting
    - iii. sign up and wait until patron input for comments
- II. **Chairman Liss led the Pledge of Allegiance.**
- III. **CONSENT AGENDA - ACTION ITEMS:** Vice-Chairman Jacobson motioned to approve the Consent Agenda. Trustee Wright seconded. 3 in favor. 0 opposed.
- a. Approval of Agenda
  - b. Board Meeting Minutes from April 16, 2025
  - c. Payment of Bills May 2025
    - i. Permission to pay any bills that come in after board meeting
  - d. Approval of Certified Contracts & Classified Rehires
- IV. **INFORMATION ITEMS/REPORTS**
- a. Swan Valley School Student of the Month – April & May 2025
  - b. School HVAC Project Report – David Palmer
  - c. Superintendent Report
    - i. School Security
    - ii. PK Child Find was April 29<sup>th</sup>.
    - iii. 2025-2026 School Year Planning
    - iv. SilverStar Caring for Community Grant – Greater Swan Valley Fire Department: With the help of Mr. Jacobson, the fire station received a grant to improve their workout facility. The facility is open to public with a key fob deposit.
    - v. E-Rate Category 1 Funding - \$2,360.23: This funding provides internet services into our school.
  - d. 7000 Level Policies – First Reading The board held a discussion.
  - e. 2025-2026 Salary Schedule: The board held a small discussion.
  - f. Moreton Insurance Company: No updated contract at this time.
  - g. Superintendent Contract: Th board discussed contract terms.
- V. **PATRON INPUT: NONE.**
- Please sign up by the beginning of the meeting, limit your comments to 3 minutes on a specific agenda item listed, and time allotted for public comments will not exceed one (1) hour. All comments must be respectful and directed to the School Board as a whole. Comments or complaints regarding district personnel and/or students are **PROHIBITED**. The Board will **NOT** approve or disapprove any topic; but may include it on a future agenda.
- VI. **ACTION ITEMS- the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**
- a. 7000 Level Policies – First Reading: Tabled
  - b. Vice-Chairman Jacobson motioned to approve the 2025-2026 Salary Schedule. Trustee Wright seconded. 3 in favor. 0 opposed.
  - c. Vice-Chairman Jacobson motioned to approve the Moreton Insurance Company invoice when its received. Trustee Wright seconded. 3 in favor. 0 opposed.
  - d. Vice-Chairman Jacobson motioned to approve the Superintendent Contract for 3 years at \$93,000 per year. Trustee Wright seconded. 3 in favor. 0 oppsed.
- VII. **Chairman Liss motioned to move into EXECUTIVE SESSION – Idaho Code 74-206(1)(d). Vice-Chairman Jacobson seconded. 3 in favor. 0 opposed. Roll call: Chairman Liss: Aye. Vice-Chairman Jacobson: Aye. Trustee Wright: Aye. The board moved into executive session at 8:30pm.**
- a. To consider records that are exempt from disclosure

The board returned to the open meeting at 9:16PM.

VIII. **INFORMATION ITEMS-**

- a. Board Member input for future agenda items
- b. June School Board Meeting – Budget Hearing Date - Wednesday June 18, 2025 – Swan Valley Fire Department

IX. **Adjourned at 9:20PM.**

  
Approved

  
Attested

  
Date