

Swan Valley School Mission Statement  
"Committed to Excellence in Teaching and Learning for All"

## Regular School Board Meeting Minutes

Swan Valley School District 92 Irwin, Idaho  
Regular School Board Meeting at the Swan Valley Fire Department  
Wednesday July 16, 2025  
7:00 PM

**PLEASE NOTE BOARD MEETING LOCATION CHANGE  
DUE TO HVAC UPGRADES AT SCHOOL**

- I. Chairman Liss called the meeting to order at 7PM.
  - a. Chairman Liss, Vice-Chairman Jacobson, Trustee Wright, Superintendent Jacobson, and Clerk Heilesen all present.
  - b. Board Meeting Etiquette Reminder  
This is an open meeting in front of the public for citizens to observe the way their government works. To ensure this meeting runs smoothly, **PLEASE**
    - i. follow the chain of command (start with the source of your complaint)
    - ii. refrain from side conversations during the meeting
    - iii. sign up and wait until patron input for comments
- II. Chairman Liss led the Pledge of Allegiance.
- III. **CONSENT AGENDA - ACTION ITEMS:** Vice-Chairman Jacobson motioned to approve the consent agenda. Trustee Wright seconded. 3 in favor. 0 opposed.
  - a. Approval of Agenda
  - b. Special Board Meeting Minutes from May 12, 2025
  - c. Board Meeting Minutes from June 18, 2025
  - d. Payment of Bills July 2025
- IV. **INFORMATION ITEMS/REPORTS**
  - a. School HVAC Project Report – David Palmer: Updates on the HVAC. The project is on track to hit deadlines.
  - b. Superintendent Report
    - i. 2025-2026 School Year Planning
    - ii. Library Grant - \$5,000
    - iii. E-Rate Funding –\$17,500
    - iv. Idaho Community Foundation Grant for Library and PK- \$10,000
  - c. 7000 Level Policies – Second Reading: No questions.
  - d. ISBA Resolution: Admin and Superintendent career ladder salary schedule discussion was held.
  - e. Employee Resignation: Vacancies are open for Preschool and 1<sup>st</sup>/2<sup>nd</sup> grade.
  - f. Policy 3030 & 3031 - Dual Enrollment and Extracurricular: Long discussion was held with the board.
- V. **PATRON INPUT: No patron input.**
- VI. **ACTION ITEMS-** the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below
  - a. Vice-Chairman Jacobson motioned to approve the 7000 Level Policies – Second Reading. Trustee Wright seconded. 3 in favor. 0 opposed.
  - b. Trustee Wright motioned to approve ISBA Resolution. Vice-Chairman Jacobson seconded. 3 in favor. 0 opposed.
  - c. Vice-Chairman Jacobson motioned to approve the Employee Resignation and post the positions. Trustee Wright seconded. 3 in favor. 0 opposed.
  - d. Vice-Chairman Jacobson motioned to approve Policy 3030 & 3031 - Dual Enrollment and Extracurricular with amendment. Trustee Wright seconded. 3 in favor. 0 opposed.
- VII. **INFORMATION ITEMS-**
  - a. Board Member input for future agenda items
  - b. August School Board Meeting – Wednesday August 20, 2025 – Swan Valley Fire Department (If Needed)
- VIII. **ADJOURNED at 8:51PM.**

  
Approved

  
Attested

8/20/25  
Date