Swan Valley School Mission Statement

"Committed to Excellence in Teaching and Learning for All"

Regular School Board Meeting Minutes

Swan Valley School District 92 Irwin, Idaho
Regular School Board Meeting at the Swan Valley School Library
Wednesday October 7, 2026
7:00 PM
Please Note Date Change Due to Schedule Conflict

I. **Chairman Liss called the meeting to order at 7:05PM.**
   a. Chairman Liss, Trustee Wright, Superintendent Jacobson, and Clerk Hagan all present. Vice-Chairman Jacobson was not present.
   b. Board Meeting Etiquette Reminder
      This is an open meeting in front of the public for citizens to observe the way their government works. To ensure this meeting runs smoothly, **PLEASE**
      i. follow the chain of command (start with the source of your complaint)
      ii. refrain from side conversations during the meeting
      iii. sign up and wait until patron input for comments

II. **Chairman Liss led the Pledge of Allegiance.**

III. **CONSENT AGENDA - ACTION ITEMS:** Trustee Wright motioned to approve the Consent Agenda. Chairman Liss seconded. 3 in favor. 0 opposed.
   a. Approval of Agenda
   b. Board Meeting Minutes from September 16, 2026
   c. Payment of Bills October 2026
      i. Payment of October Bills after this meeting.

IV. **INFORMATION ITEMS/REPORTS**
   a. Swan Valley School Student of the Month – September 2026
   b. 2025-26 Audit Report – Jensen Poulsen & Company, PLLC
   c. 2027-28 Engagement Letter with Jensen Poulsen & Company, PLLC
   d. Superintendent Report
      i. 2026-2027 School Year Planning
      ii. Sports: Volleyball has been going great. We have a volunteer that is a Senior in High School, that is couching our kids for Volleyball. It's been a great turnout, and we are playing in the Idaho Falls Legue every Saturday until October 19th. The games are going great and our kids are really learning to work together.
   e. Plant Levy – May 2027: A small discussion was held with the board.
   f. Staff Christmas Gifts: A brief discussion was held regarding staff gifts for this year.
   g. Job Descriptions: The board would like to revamp the Business Manager Job description.

V. **PATRON INPUT: None**
   Please sign up by the beginning of the meeting, limit your comments to 3 minutes on a specific agenda item listed, and time allotted for public comments will not exceed one (1) hour. All comments must be respectful and directed to the School Board as a whole. Comments or complaints regarding district personnel and/or students are **PROHIBITED**. The Board will **NOT** approve or disapprove any topic; but may include it on a future agenda.

VI. **ACTION ITEMS-** *the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below*
   a. Trustee Wright motioned to approve the 2025-26 Audit Report – Sheri Poulsen, Jensen Poulsen & Company, PLLC. Chairman Liss seconded. 2 in favor. 0 opposed.
   b. Trustee Wright motioned to approve the 2027-28 Engagement Letter with Jensen Poulsen & Company, PLLC. Chairman Liss seconded. 2 in favor. 0 opposed.
   c. Trustee Wright motioned to approve Staff Christmas Gifts. Chairman Liss seconded. 2 in favor. 0 opposed.
   d. Job Description: Table

VII. **INFORMATION ITEMS-**
   a. Board Member input for future agenda items: Levy Wording. List of active projects using Plant Levy money. Job Descriptions.
   b. November School Board Meeting – Wednesday November 18, 2026, 7:00 PM

VIII. **ADJOURNED @ 8:35PM.**

Approved

Attested

11/18/26
Date