

*Swan Valley School Mission Statement*  
"Committed to Excellence in Teaching and Learning for All"  
**Regular School Board Meeting Minutes**

Swan Valley School District 92 Irwin, Idaho  
Regular School Board Meeting in the School Library  
Wednesday April 6, 2022  
7:00 PM

**PLEASE NOTE: MEETING DATE CHANGED TO APRIL 6<sup>TH</sup> FROM APRIL 13<sup>TH</sup>**

- I. Chairman Liss called meeting to order at**
- a. Chairman Liss, Vice-Chairman McClure, Trustee Brainard, Superintendent Jacobson and Clerk Heilesen all present.
  - b. Board Meeting Etiquette Reminder  
This is an open meeting in front of the public for citizens to observe the way their government works. To ensure this meeting runs smoothly, **PLEASE**
    - i. follow the chain of command (start with the source of your complaint)
    - ii. refrain from side conversations during the meeting
    - iii. sign up and wait until patron input for comments
- II. Chairman Liss led the Pledge of allegiance.**
- III. CONSENT AGENDA - ACTION ITEMS- the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**
- a. Vice-Chairman McClure motioned amend and approve the amended April Agenda to include emergency closure on April 6, 2022. Trustee Brainard seconded. 3 in favor. 0 opposed.
  - b. Trustee Brainard motioned to approve the Board Meeting Minutes from March 9, 2022. Vice-Chairman McClure seconded. 3 in favor. 0 opposed.
  - c. Vice-Chairman McClure motioned to approve the Payment of Bills April 2022 including any incoming bills next week. Trustee Brainard seconded. 3 in favor. 0 opposed.
- IV. INFORMATION ITEMS/REPORTS**
- a. Superintendent Report
    - i. Spring Break: While the school was out on break, we scheduled a few appointments to happen. We scheduled a pressure test for the existing hot water loop, and the updated Surveillance system.
    - ii. Spring Music Talent Show is tomorrow, April 7<sup>th</sup> at 2pm. We have several students signed up for the talent show and they are really excited!
    - iii. Asbestos Management Report: We had an inspection done on March 18<sup>th</sup>. We will be getting a report soon. We are back on track, and everything looked good to the inspector. The inspector said we had no issues with our asbestos.
    - iv. Surveillance System was installed over spring break. We have added new cameras and have coverage for the whole school inside and out. This is so nice to have done and have full coverage of the property. Two new TV's we put into the office, on the Superintendents office for easier viewing.
    - v. Grades 1-4 Field Trip to the Artitorium on March 16<sup>th</sup>. The 1<sup>st</sup>-4<sup>th</sup> grade teachers used their PTO budget that they receive each year. The students and staff had a great time. They are so happy to be back on track with field trips!
  - b. HVAC Update: We met with the engineer on April 5, 2022. A lengthy discussion was held between the board members regarding this meeting and how to proceed. The board discussed the engineer design fee invoice that was submitted this afternoon.
    - i. New Controls/Valves
    - ii. Existing System Pressure Test: Pressure test that was done over spring break, failed.
    - iii. Hot Water Loop Heating System Recommendation
    - iv. Electricity vs. Propane
  - c. Swan Valley School District #92 8000 Level Policies: questions regarding policy 8105 and 8120. A discussion was held with the board.
  - d. Swan Valley School District #92 9000 Level Policies: No questions.
  - e. Swan Valley School District #92 Job Descriptions: No questions.
  - f. Swan Valley School District #92 2022-2023 Salary Schedule: A discussion was held with the board.
  - g. Swan Valley School District #92 - Policy 5400 - Leave of Absence - 1<sup>st</sup> Reading: Superintendent Jacobson is proposing that a fifth personal day be added, and a bank of 7 days be allowed.
  - h. Swan Valley School District #92 Budget Hearing - June 8, 2022, 7:00 PM: Discussion was held with the board.
  - i. Swan Valley School District #92 Adult Lunch and Breakfast Prices: For 2022 State Department of Education has suggested that we raise the price that adults pay for breakfast and lunch when they decide to eat. The school is suggesting that we raise the price to \$2.50 for breakfast and \$4.50 for lunch. The adult prices haven't been raised in the last 3 years.
  - j. Swan Valley School District #92 - Plant Levy: The current Plant Levy ends in June 2023. A discussion was held with the board regarding future projects, plant levy amounts, and plant levy timelines.
  - k. April 6, 2022, Emergency School Closure: This morning we received a call from D. Palmer, maintenance, letting us know that our main water line had cracked and was leaking into the basement. There was no water damage to the school. We had to shut off the water to fix the crack and to make sure that the basement did not flood. The plumbers finished up late this afternoon and we will be back in the classrooms tomorrow.
- V. PATRON INPUT: No patron Input.**  
Please sign up by the beginning of the meeting, limit your comments to 3 minutes on a specific agenda item listed, and time allotted for public comments will not exceed one (1) hour. All comments must be respectful and directed to the School Board as a whole. Comments or complaints regarding district personnel and/or students are **PROHIBITED**. The Board will **NOT** approve or disapprove any topic; but may include it on a future agenda.
- VI. ACTION ITEMS- the board may take action to approve, deny, amend, modify, or postpone action on any of the items listed below**
- a. HVAC Update: Vice-Chairman McClure motioned to approve the engineer design fee from Engineer Solutions for the hot water loop and to continue to work with the engineer with further evaluation of a propane or electric system in the future. Trustee Brainard approved. 3 in favor. 0 opposed.
  - b. Trustee Brainard approved the Swan Valley School District #92 8000 Level Policies - First Reading with the amended policies 8105 and 8120. Vice-Chairman McClure seconded. 3 in favor. 0 opposed.
  - c. Vice-Chairman McClure motioned to approve the Swan Valley School District #92 9000 Level Policies - First Reading. Trustee Brainard seconded. 3 in favor. 0 opposed.
  - d. Trustee Brainard motioned to approve the Swan Valley School District #92 Job Descriptions - First Reading. Vice-Chairman McClure seconded. 0 opposed.

- e. Vice-Chairman McClure motioned to approve the Swan Valley School District #92 2022-2023 Salary Schedule. Trustee Brainard seconded 3 in favor. 0 opposed.
- f. Trustee Brainard motioned to approve the Swan Valley School District #92 - Policy 5400 - Leave of Absence - 1<sup>st</sup> Reading. Vice-Chairman McClure seconded. 3 in favor. 0 opposed.
- g. Vice-Chairman McClure motioned to approve the Swan Valley School District #92 Budget Hearing - June 8, 2022, 7:00 PM. Trustee Brainard seconded. 3 in favor. 0 opposed.
- h. Trustee Brainard motioned to approve Swan Valley School District #92 Adult Lunch price raise to \$4.50 and Adult Breakfast price raised to \$2.50. Vice-Chairman McClure seconded. 3 in favor. 0 opposed.
- i. Vice-Chairman McClure motioned to approve the April 6, 2022, Emergency School Closure. Trustee Brainard seconded. 3 in favor. 0 opposed.

VII. Trustee Brainard motioned to move into EXECUTIVE SESSION - Idaho Code 74-206(1)(a). Vice-Chairman McClure seconded. 3 in favor. 0 opposed. Roll call: Chairman Liss: Yes, Vice-Chairman McClure: Yes, Trustee Brainard: Yes. Board members moved into executive session at 9:30PM

- a. Superintendent Evaluation

Board of Trustees moved out of executive session into open meeting at 10:35pm.

VIII. INFORMATION ITEMS-

- a. Board Member input for future agenda items
- b. May Regular Board Meeting - Wednesday May 11, 2022, 7:00 PM

IX. ADJOURNED at 10:37PM.

Shane Liss  
Approved

V. L. Hill  
Attested

5/11/22  
Date