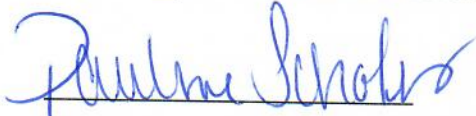


School Board Meeting Agenda

Swan Valley School District 92 Irwin, Idaho
Board of Trustees – Work Session
Tuesday, June 19, 2018
7:00 PM

1. CALL MEETING TO ORDER: Chairman Scholes called the meeting at 7:09 PM and led the board and audience in the Pledge of Allegiance.
2. Roll Call: Chairman Pauline Scholes, Vice-Chair Jessica Poole, Trustee Diane Hulse. Others in attendance: Superintendent Michael Jacobson.
Patrons Present: None
3. WORK SESSION:
 - a. The board discussed posting period, interview period, and ideal start date for this position. Post Business Manager/Secretary job listing until Friday July 20, 2018 and at that time go over applicants and starting date goal is Monday August 13, 2018. The position will be posted around town, on school website, and on ISBA School Spring services. If a special meeting is needed in August, The board is willing to meet to consider hiring a candidate.
 - b. The board went over the job description for Business Manager/Secretary and suggested some changes. Changes were noted and will be presented at the next regularly scheduled board meeting to adopt.
 - c. The board had a lengthy discussion around pay for Business Manager/Secretary position. Salary is expected to be between \$24,000-\$34,000 and will be based on experience.
 - d. The board had a lengthy discussion regarding policy 5334 – Vacation Days. The board gave Superintendent Michael Jacobson instructions to research the policy, make changes, and present at the next regularly scheduled board meeting.
4. ACTION ITEMS:
 - a. There were no actions taken on any items.
5. ADJOURN: Chairman Scholes adjourned the meeting at 8:35 PM



Approved



Attested



Date